



Creating
an inclusive
community
together

We want to know what you think

How to include people with disability in evaluations

An Easy Read paper

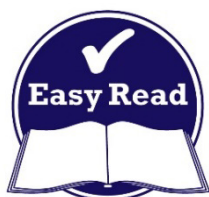


How to use this paper



The Australian Government Department of Social Services (DSS) wrote this paper.

When you see the word 'we', it means DSS.



We wrote this paper in an easy to read way.

We use pictures to explain some ideas.

Bold

Not bold

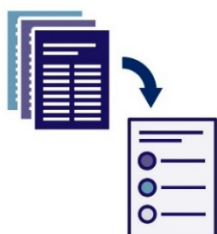
We wrote some important words in **bold**.

This means the letters are thicker and darker.



We explain what these bold words mean.

There is a list of these words on page 21.



This Easy Read paper is a summary of another paper. This means it only includes the most important ideas.



You can find the other paper on our website.

<https://engage.dss.gov.au/ads-consultations-develop-guide-evaluation>



You can ask for help to read this paper.

A friend, family member or support person may be able to help you.

What's in this paper?

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What is this paper about?



Australia's Disability Strategy 2021–2031 is a plan to support people with disability in all areas of their life.

In this paper we just call it the Strategy.



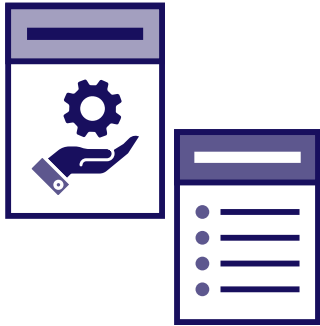
As part of the Strategy, all governments are writing a guide about **evaluations**.

When you do an evaluation, you look at what:

- went well
- could be done better.



This guide will make sure we include people with disability in evaluations.



This includes evaluations for:

- programs and services
- **policies** – plans for how we should do things.

When we do an evaluation, there are 3 steps:



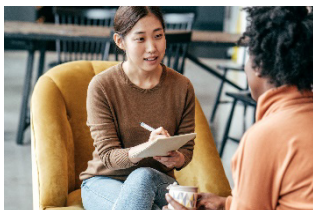
1. Plan the evaluation
2. Run the evaluation
3. Decide how to use what we learnt.

We want to make sure we include people with disability in all 3 steps.



Our guide also includes **principles** about how to include people with disability in an evaluation.

Principles are important ideas we should always think about.



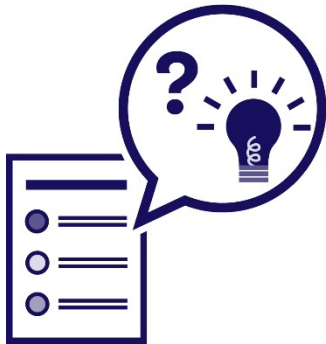
Before we start using our guide, we want to find out what the community thinks.



We want to know what you think about:

- each step of an evaluation
- our principles.

How to tell us what you think



In this paper we:

- talk about our ideas
- ask questions.



We want to know what you think about our ideas.

There is no right or wrong answer.

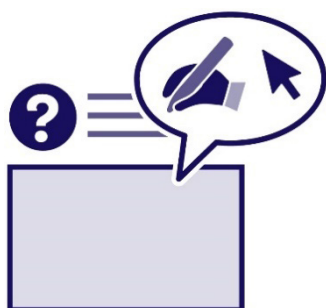
You can answer:



- all our questions



- some of our questions.



There is a box below each question where you can share your answers.



You can write your answers in this document and send it to us by email.

disabilityreform@dss.gov.au



You can also send us a video or voice recording by email.

disabilityreform@dss.gov.au



You can email us what you think.

disabilityreform@dss.gov.au

You can write to us.



Australia's Disability Strategy Governance and Engagement Section

GPO Box 9820

Department of Social Services

Canberra, ACT 2601



You can tell us what you think on the
DSS Engage website.

<https://engage.dss.gov.au/ads-consultations-develop-guide-evaluation>



Please tell us what you think before
Wednesday 30 November 2022 at 11:59 pm.



We want to share your answers online.



But if you do not want us to share your answers,
please tell us.



If you have any questions about this paper,
you can email us.

disabilityreform@dss.gov.au



Or you can call us.

1800 334 505

1. Plan an evaluation



When we plan an evaluation, we need to think about what we want to find out.



And what type of evaluation we will do.



An evaluation might use online questions.

Or it might be:

- in person
- in a group.



We also need to think about who should take part in the evaluation.



And who will be part of the team that runs the evaluation.

Questions to think about



How can we include people with disability when we plan an evaluation?

2. Run an evaluation



To run an evaluation, we need to ask people with disability to answer some questions.



We need to make sure every person with disability can take part if they want to.



This includes making sure everyone gets the support they need to take part.



After the evaluation, we need to look at:

- all the answers people gave us
- work out what they tell us.



And we need to give people with disability the chance to share what we found out in the evaluation.

Questions to think about



How can we include people with disability when we run an evaluation?

3. Decide how to use what we learnt

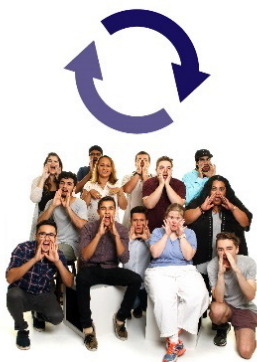


After we have done an evaluation, we need to decide how to use what we learnt.



We might decide to change some parts of a:

- policy
- program
- service.



And we want to make sure people with disability have a say in what we change.

Questions to think about



How can we include people with disability when we decide how to use what we learnt?



Is there anything else we can do to make evaluations better for people with disability?



Our principles

When we do an evaluation, people with disability must:



- know about the decisions we make



- take part in these decisions.



It's important for evaluations to focus on what is important to people with disability.

And how we can make life better for them.

All 3 steps of an evaluation must be **accessible** for people with disability.

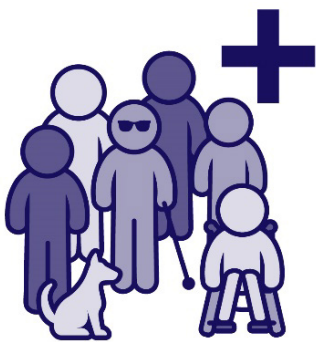


When an evaluation is accessible, it is easy to:

- find and use information
- take part in the evaluation.



We must include people with disability who have different experiences.



This includes people with different disabilities.



It also includes people from different:

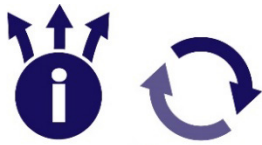
- places
- communities
- backgrounds.



And it includes people with different **genders**.

Your gender is what you feel and understand about who you are as a person.

It isn't about whether your body looks male or female.



We should include people with disability when we share what we learnt from an evaluation.



And what we will change.

Questions to think about



What do you think about our principles?

A large, empty rectangular box with a thin blue border, intended for writing answers to the questions posed above.



Should we change any of our principles?



Are there any more principles we should include?



Word list

This list explains what the **bold** words in this document mean.

Accessible



When an evaluation is accessible, it is easy to:

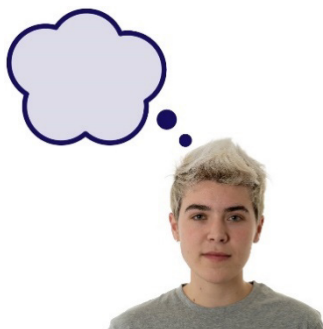
- find and use information
- take part in the evaluation.



Evaluations

When you do an evaluation, you look at what:

- went well
- could be done better.



Genders

Your gender is what you feel and understand about who you are as a person.

It isn't about whether your body looks male or female.



Policies

Policies are plans for how we should do things.



Principles

Principles are important ideas we should always think about.



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