



Australian Government

Department of Social Services

# NDIS Reform Advisory

# Committee

## Background





**Australian Government**  
**Department of Social Services**

The Australian Government Department of Social Services wrote this.

We say **DSS** for short.

When you see the word **we** it means DSS.



We wrote this in an easy to read way.

We use pictures to explain some ideas.

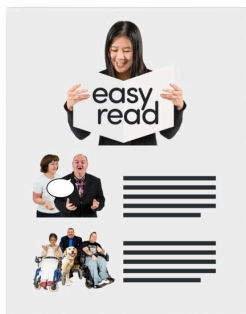
**Bold**

Not bold

We have some words in **bold**.

This means the letters are thicker and darker.

These are important words.



This is an Easy Read summary of another document.

This means it has the most important ideas.



We can answer any questions by email.

Email us

[NDISRACenquiries@dss.gov.au](mailto:NDISRACenquiries@dss.gov.au)

You can ask for help to read this document.



You can ask

- A friend
- Family members
- A support person.



We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the **first people** to live on and use the

- Land
- Waters.

# Contents

About the NDIS Reform Advisory Committee	5
What does the NDIS RAC do	13
Who will be on the NDIS RAC	16
Who will decide who is on the NDIS RAC	22
How can I be involved in the NDIS RAC	23
How long will the EOI be open	26
Should I apply as a community member or state and territory representative	27
Can I join if I work in the disability sector	29
Can I join if I work for the government	30
How long will the NDIS RAC go for	31
How many meetings will the NDIS RAC have	32
Will committee members be paid	34
How will I know if I have been chosen for the NDIS RAC	35
What happens with information I give in the EOI	36
How will I know if DSS got my EOI	38
Contact us	39

# About the NDIS Reform Advisory Committee



The government did a **review** of the NDIS.

A review is when you **check** what

- Works
- Needs to **change**.

We call it the NDIS Review.



The NDIS Review wrote a report.

They put lots of ideas about how to make the NDIS better in the report.



In May 2024 the government said they wanted to set up a committee.

The committee is called **NDIS Reform Advisory Committee**.

We call it the **NDIS RAC** for short.

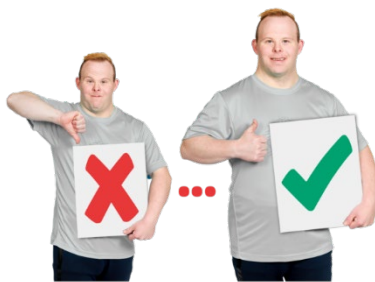
A committee is a group of people who



- Share their **expertise**
- Go to meetings
- Help make decisions.

**Expertise** is knowing a lot about something.

The NDIS RAC is being started to



- Watch over
- Give feedback
- Give advice

On how NDIS **reforms** are done.

Reform means making changes to make something better.



The changes include what the Australian Government will do to change the NDIS with ideas from

- NDIS Review
- **Disability Royal Commission.**



We call it DRC for short.



The NDIS RAC will give advice about

- How to make change



- What the community thinks.



The NDIS RAC will write reports

- Every 6 months
- More if it is needed.



The NDIS RAC will give their advice to

- The **NDIS Minister**
- The **Disability Reform Ministerial Council**.

We call them DRMC for short.

Ministers are leaders in an area of the government.

DRMC is made up of different ministers that support disability from the government.



They are from

- Australian Government
- State and territory governments.



We are looking for people from the disability community to join the NDIS RAC.





Anyone who wants to join the NDIS RAC needs to put in an **Expression of Interest**.

We call it an **EOI** for short.



An EOI is an **application form** that says you want to join something.



8 people will represent the states and territories.

There will be 1 person from each state or territory.



3 people will be from the public.

DSS have put up an EOI for people who want to join the NDIS RAC.



You can choose to be a

- **Representative** of your state or territory
- Community member

Representatives are people who speak up for a group of people.



You can say you are interested in both.

You do **not** have to fill out an extra form.



If you are picked to be on the NDIS RAC you will be a committee member.



People will be part of the NDIS RAC for themselves.

They will **not** represent any organisation.



In the EOI you can choose to be part of

- **Working groups**

**Working groups** are a group of people working together on a topic.



- **Roundtables**

**Roundtables** are meetings that people come to talk about a topic.



- **Focus groups.**

Focus groups are when people give their ideas about a topic.



This document will give you more information.

It will tell you how to apply.



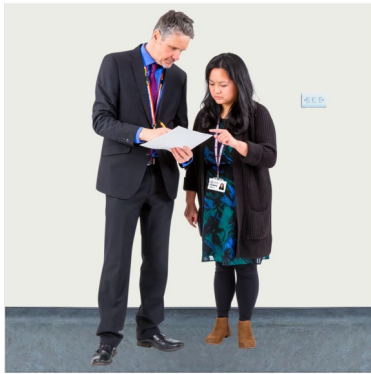
It will answer some questions that lots of people might think of.

# What does the NDIS RAC do



We want to make sure that we listen to people with disability when making changes to the NDIS.

The committee members will help to do this.



The NDIS RAC will advise DRMC on

- How the changes to the NDIS are going.

They will look at how many people with disability share their ideas with the government.



- How to make sure people with disability are included.



We want to hear about experiences from committee members.

This could be

- Their ideas
- Their experiences



- Ideas from working with people with disability



- Ideas from other people in the disability community.



This will make sure changes we make support all people with disability.



Committee members will go to meetings to share their ideas.



You can read the **Terms of Reference** on our website.

We call it TOR for short.

[engage.dss.gov.au/?page\\_id=30091](https://engage.dss.gov.au/?page_id=30091)



TOR are the rules of a committee.

It helps everyone know what is expected.

They will be updated every year.

# Who will be on the NDIS RAC



There will be 13 people on the NDIS RAC.



2 people will be the Co Chairs.



8 people will represent the states and territories.

There will be 1 person from each state or territory.

They will be chosen by the state and territory Disability Ministers.





3 people will be from the public.

Most of the people on NDIS RAC will be people with disability.



It is important for lots of different people to be on the NDIS RAC.

They need to be people



- With experience with lots of different disabilities



- Who know a lot about issues that affect the disability community



- Who know a lot about speaking up about issues in the disability community.



They need to know

- How to work with the government



- A lot about disability in **diverse** communities.

Diverse means lots of different communities.

Like



- First Nations communities



- People who speak other languages



- LGBTIQA+SB



- People who live in places that are
  - Regional
  - Rural
  - Remote.



We will make sure that at least

- 2 people are carers of people with disability



- 1 person is a First Nations person with disability or carer



- 1 person knows about issues in rural or regional areas for people with disability.



- 1 person knows about supporting people with disability with services or equipment.



The Co Chairs are

- El Gibbs



- Dougie Herd.

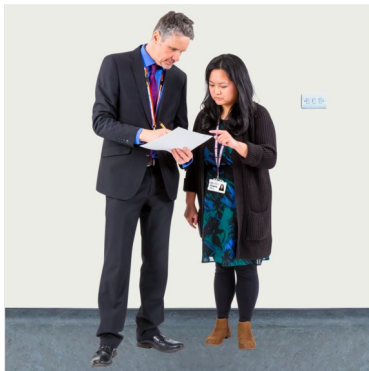
# Who will decide who is on the NDIS RAC



The NDIS Minister will work with the

- State and territory Disability Ministers
- Co Chairs

To decide who will be on NDIS RAC.



They will look at the skills and experience of people who fill out an EOI.

# How can I be involved in the NDIS RAC



Anyone who wants to join the NDIS RAC needs to put in an **EOI**.



You can decide if you want to join the NDIS RAC.



If you want to join the NDIS RAC you can fill out the EOI.



You need to tell us information about

- Yourself
- Your experience.

This will help us pick the right people.



Not everyone who fills out an EOI will be able to join the NDIS RAC.



You need to go to our website to fill out the EOI.

[engage.dss.gov.au/?page\\_id=30016](https://engage.dss.gov.au/?page_id=30016)



There is more information about how to fill out the EOI.

[engage.dss.gov.au/?page\\_id=30018](https://engage.dss.gov.au/?page_id=30018)

It is in Easy Read.





You can put in a written application.

You will need to

- Print off the EOI form
- Write your answers in the boxes with a blue or black pen.
- Scan the EOI form
- Email it to us.



You need to email your EOI to  
[NDISRACenquiries@dss.gov.au](mailto:NDISRACenquiries@dss.gov.au)



You can put in a video application.

You will need to email us at  
[NDISRACenquiries@dss.gov.au](mailto:NDISRACenquiries@dss.gov.au)

We will tell you how to upload your video.

## How long will the EOI be open



The EOI opens on 24 February 2025



The EOI closes on 24 March 2025 at 11.59 at night.



We will **not** take any EOIs after March 24.

You need to send us your EOI before it closes.

# Should I apply as a community member or state and territory representative



You can choose to be a

- **Representative** of your state or territory
- Community member.



You can say you are interested in both.

You do **not** have to fill out an extra form.

You will do the same job for both of them.



A state and territory representative might

- Know lots about the disability community in their state or territory



- Meet with the government for their state or territory.

This could be different for each state and territory.



Community members will have

- Experience
- Skills

Needed by the NDIS RAC.

# Can I join if I work in the disability sector



You **can** join the NDIS RAC if you work in the disability sector.

You can only be part of the NDIS RAC standing for yourself.

You can **not** represent any organisation.



You will **not** be able to have a **proxy**.

A proxy is someone who has your permission to make decisions when you can **not** be there.



You will be asked to sign a document saying you will keep information

- Safe
- Only use it for what is agreed.

We call this a **deed of confidentiality**.

You can **not** share private information with the organisation you work for.

# Can I join if I work for the government



People on the NDIS RAC should **not** work in government disability policy jobs.



Working in other areas of the government is okay.



You will **not** be paid for the work you do on the NDIS RAC if you work for

- Australian Government
- State or territory governments.

# How long will the NDIS RAC go for

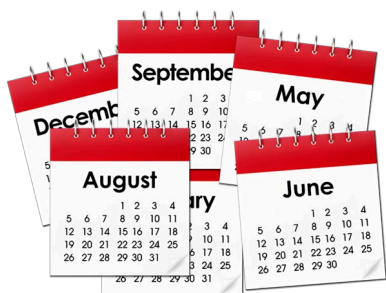


The NDIS RAC will go for 5 years.



You can only be on the NDIS RAC for 2 and a half years.

# How many meetings will the NDIS RAC have



We think the meetings will be every month.

This will help us make good changes to the NDIS.



The meetings will usually be online like MS Teams.



You can tell us if you need an **Auslan** interpreter for the meetings.

Auslan is Australian sign language.





The Co Chairs will help everyone to be

- Included
- Share their ideas.



Committee members might be asked to

- Look at documents



- Give their ideas

In between meetings.

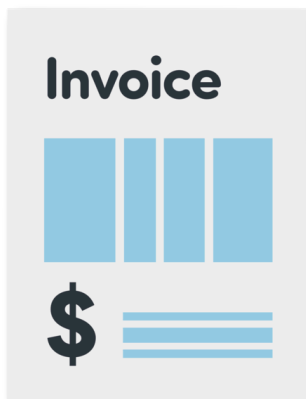


We think the NDIS RAC will be about 2 to 3 days of work every month.

# Will committee members be paid



Committee members will be paid to attend meetings.



Members will be paid for

- Going to meetings
- Getting everything ready for meetings.



You will **not** be paid for the work you do on the NDIS RAC if you work for

- Australian Government
- State or territory governments.

# How will I know if I have been chosen for the NDIS RAC



Everyone who puts in an EOI will find out if they can join the NDIS RAC.

It might take 1 to 2 months after the EOI closes to find out.



The NDIS Minister will write to all the people they choose to join the NDIS RAC.

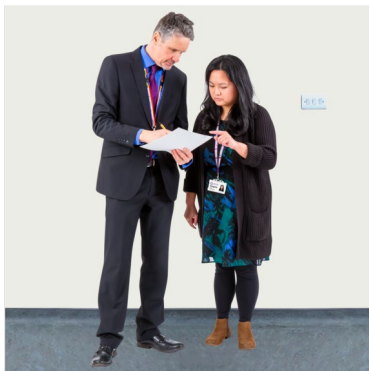
They will offer them a spot.

# What happens with information I give in the EOI



When you put in your application it will have some personal information.

Like your name.



We might share your application with

- The NDIS Minister
- NDIS RAC Co Chairs
- People who work for the Australian Government.



If you are representing your state or territory we will share your information with

- The Disability Minister from your state or territory
- People who work for state or territory governments.



This will help them pick the right people to join NDIS RAC.



We have rules to keep your information safe.

Only people who need to see your application will look at it.

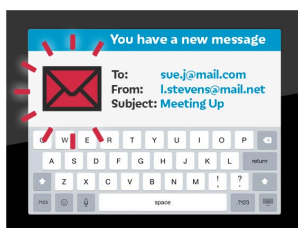


You can read more information about the rules on our website.

[www.dss.gov.au/using-our-website/privacy-policy](http://www.dss.gov.au/using-our-website/privacy-policy)

This is **not** in Easy Read.

# How will I know if DSS got my EOI



If you put your EOI in online you will get an email telling you we got your application.

[engage.dss.gov.au/?page\\_id=30016](https://engage.dss.gov.au/?page_id=30016)



If you do **not** get an email you need to

- Check your EOI has been submitted.



You can send an email to the **secretariat** to check.

The secretariat is the person who is responsible for all the paperwork in meetings.

Their email is

[NDISRAEnquiries@dss.gov.au](mailto:NDISRAEnquiries@dss.gov.au)

## Contact us

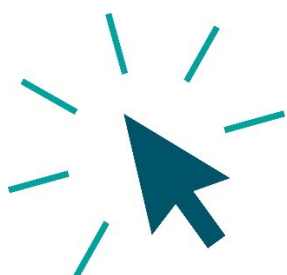


You can contact us if you **need more information.**



You can send us an email.

[NDISRACenquiries@dss.gov.au](mailto:NDISRACenquiries@dss.gov.au)



You can look at our website.

It has other Easy Reads for the NDIS RAC like

- EOI

[engage.dss.gov.au/?page\\_id=30018](https://engage.dss.gov.au/?page_id=30018)

- Terms of Reference

[engage.dss.gov.au/?page\\_id=30091](https://engage.dss.gov.au/?page_id=30091)

- Privacy Consent Notice.

[engage.dss.gov.au/?page\\_id=30021](https://engage.dss.gov.au/?page_id=30021)



This Easy Read document includes stock images and original illustrations created by [EasyRead.Tech](https://www.easylead.tech).

You must **not** reuse any of these images without permission.