



Australian Government

Department of Social Services

NDIS Reform Advisory Committee

Privacy Collection Notice





Australian Government
Department of Social Services

The Australian Government Department of Social Services wrote this.

We say **DSS** for short.

When you see the word **we** it means DSS.



We wrote this in an easy to read way.

We use pictures to explain some ideas.

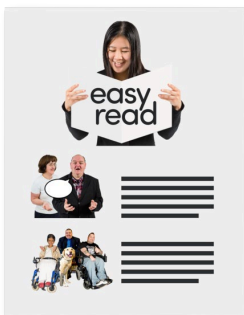
Bold

We have some words in **bold**.

This means the letters are thicker and darker.

Not bold

These are important words.



This is an Easy Read summary of another document.

This means it has the most important ideas.



We can answer any questions by email.

NDISRACenquiries@dss.gov.au

You can ask for help to read this document.



You can ask

- A friend
- Family members
- A support person.



We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the **first people** to live on and use the

- Land
- Waters.

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Privacy Collection Notice



This document tells you

- The rules we have to follow when we collect your information
- What we will do with your information.



In May 2024 the Australian Government said they wanted to set up a committee.

The committee is called **NDIS Reform Advisory Committee**.

We call it the **NDIS RAC** for short.



We are looking for people to join the NDIS RAC.

They might be

- People with disability
- People with experience with disability.



Anyone who wants to join the NDIS RAC needs to put in an **Expression of Interest**.

We call it an **EOI** for short.



An EOI is an application form that says you want to join something.



When you put in an EOI you will give us personal information like

- Your name
- Your email address.



We will **not** ask for

- Your phone number
- Your address.





The information you give will help us choose who will be a **committee member**.

A committee member is someone on the NDIS RAC.



We have rules to keep your information safe.

Only people who need to see your application will look at it.



You can read more information about the privacy rules on our website.

www.dss.gov.au/using-our-website/privacy-policy

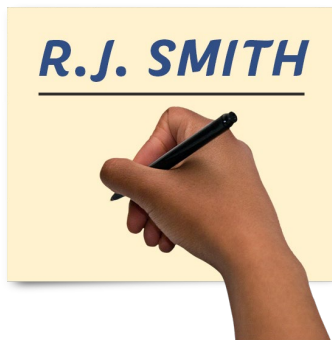
This is **not** in Easy Read.



There are 2 types of information we talk about in this document.

- Personal information
- Sensitive information.

What is personal information



Personal information is information like

- Your name



- Your phone number



- Your address



It is information so we can tell people apart.



We will **not** ask for you to share

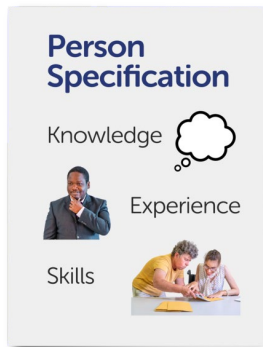
- Your phone number



- Your address

With us.

What is sensitive information



Sensitive information is information like

- What you think
- Different groups you join.



They could be things like

- What country you are from



- What you think about politics



- What religion you practice



- Groups you join



- Who you have relationships with.

What information do we collect



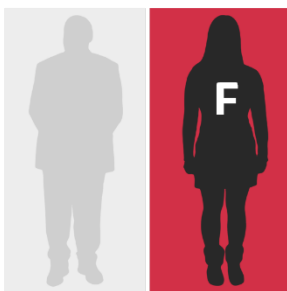
If you fill out an EOI we will ask for your

- Personal information
- Sensitive information.



We will ask for your

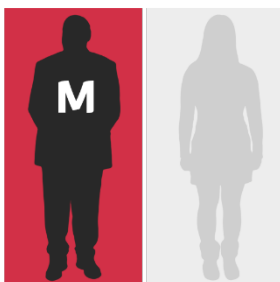
- Name
- Email address



- **Gender**

People say what gender they are.

They might be



- Male
- Female
- A different gender
- No gender.



- Your age



- Groups you are part of



- Where you live



- Your disability



- Your experience with disability.



We might also collect information about what you think about



- Your experiences



- Important issues for the disability community



- How you listen to and speak up for people with disability



- Working with the government



- Your experience in helping to make or change programs to make life better for Australians



- Working with **diverse** disability communities.

Diverse means lots of different communities like



- First Nations communities



- People who speak other languages



- LGBTIQ+SB



- People who live in places that are
 - Regional
 - Rural
 - Remote



- People with complex needs.

How we collect your information



If you fill out an EOI you choose to send us your information.



You might

- Fill out the EOI on the DSS Engage website

engage.dss.gov.au/?page_id=30016



- Fill out the EOI and send it to us by email.

NDISRACenquires@dss.gov.au

Why we collect your information



You send us your personal information if you fill out the EOI.



You will **not** be able to join the NDIS RAC if you do **not**

- Fill out the EOI
- Give your personal information
- Give your sensitive information.



The personal information you give helps us

- Choose who will be best to join the NDIS RAC
- Make sure people with disability join the NDIS RAC





- Include lots of people from different backgrounds.



We keep all information sent to us safe.

Who we might share your information with



There are some people we might share your personal information with like



- The NDIS **Minister**

A Minister is a leader in government.



- People who work for the NDIS Minister or the Australian Government
- The NDIS RAC Co Chairs



- State and territory Disability Ministers



- People who work for state and territory Disability Ministers or departments



- When the **law** says that we have to

Like if someone might get hurt.

Laws are rules for how we live.



- Services Australia.

They help us with our website.



Everyone who might see your information has to follow the same rules to keep it safe.



We will **not** share any information with people outside Australia.

Storing your information



There are rules for

- Storing personal information
- Getting rid of personal information when it is not needed any more.



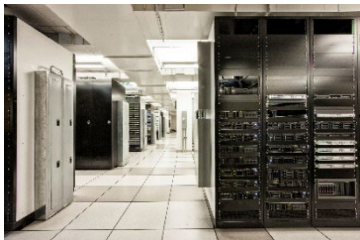
We keep all personal information in

- Service Australia's **cloud storage**

Cloud storage is the way we store information from computers.

It is **not** a real cloud.

It saves the information to a system through the internet.



- **Servers** in Australia.

Servers are special machines that help hold lots of information.

The information can be accessed through the internet.



We work with Services Australia to keep all the information stored like this safe.

We can use all the information we have stored.



We follow the rules with who we can share the information with.

More information



If you want to read more about how we look after your personal information you can go to our website.

www.dss.gov.au/using-our-website/privacy-policy

It is **not** in Easy Read.



It has more information about

- How you can look at your personal information



- How you can make changes to the information like if it is wrong.



It also tells you how to make a **complaint** if you think we have **not** followed the rules.

Complaints are when you tell someone they have **not** done a good job.

Everyone has the right to make a complaint.



If you have more questions you can send us an email.

privacy@dss.gov.au

Consent



By giving us your personal information you **consent** with how we will

- Store it
- Use it.

Consent means you agree.



By giving us your sensitive information you consent with how we will

- Store it
- Use it.



You can go to our website to read more about how we look after your information.

www.dss.gov.au/using-our-website/privacy-policy



If you have any questions you can send us an email.

privacy@dss.gov.au



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