



Expression of Interest

Privacy Collection Notice





Australian Government
Department of Social Services

The Australian Government Department of Social Services wrote this.

We say **DSS** for short.

When you see the word **we** it means DSS.



We wrote this in an easy to read way.

We use pictures to explain some ideas.

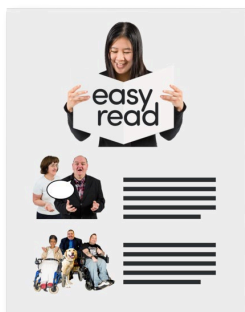
Bold

Not bold

We have some words in **bold**.

This means the letters are thicker and darker.

These are important words.



This is an Easy Read summary of another document.

This means it has the most important ideas.



We can answer any questions by email.

Email us eac.am@amandaorouke.com.au



You can ask for help to read this document.

You can ask

- A friend
- Family members
- A support person.



We recognise Aboriginal and Torres Strait Islander people as the **Traditional Owners** of the land we live on.



They were the **first people** to live on and use the

- Land
- Waters.

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Privacy Collection Notice



This document tells you

- The rules we have to follow when we collect your information
- What we will do with your information.



The Australian Government is setting up the NDIS Evidence **Advisory Committee**.



An Advisory Committee is a group of people who

- Go to meetings
- Help make decisions
- Come from different areas.

We call it the **EAC** for short.



Anyone who wants to join the EAC needs to put in an **Expression of Interest**.

We call it an **EOI** for short.



An EOI is an application form that says you want to join something.



When you put in an EOI you will give us personal information like



- Your name
- Your email address.



The information you give will help us choose who will be a **committee member**.

A committee member is someone on the EAC.



We have rules to keep your information safe.

Only people who need to see your application will look at it.



We have an EOI up for people with disability to join EAC.

An organisation called Amanda O'Rourke and Associates are helping us with the EOI.



You can read more information about the privacy rules on our website.

www.dss.gov.au/using-our-website/privacy-policy

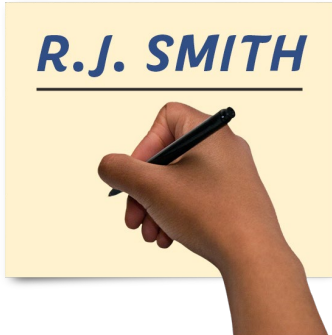
This is **not** in Easy Read.



There are 2 types of information we talk about in this document.

- Personal information
- Sensitive information.

What is personal information



Personal information is information like

- Your name



- Your phone number

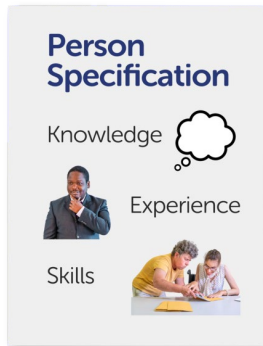


- Your address



It is information so we can tell people apart.

What is sensitive information



Sensitive information is information like

- What you think
- Different groups you join.



They could be things like

- What country you are from



- What you think about politics



- What religion you practice



- Groups you join



- Who you have relationships with.

What information do we collect



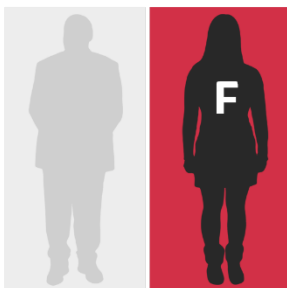
If you fill out an EOI we will ask for your

- Personal information
- Sensitive information.



We will ask for your

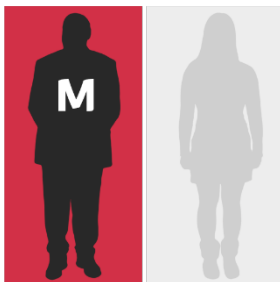
- Name
- Email address



- **Gender**

People say what gender they are.

They might be



- Male
- Female
- A different gender
- No gender.



- Your age



- Groups you are part of



- Where you live



- Your disability



- Your experience with disability



- What you need to take part in EAC.

These can also be called **reasonable adjustments**.



We might also collect information about what you think about



- Your experiences



- Important issues for the disability community



- How you listen to and speak up for people with disability



- Working with the government



- Your experience in helping to make or change programs to make life better for Australians



- Working with **diverse** disability communities.

Diverse means lots of different communities like



- First Nations communities



- People who speak other languages



- LGBTQIA+

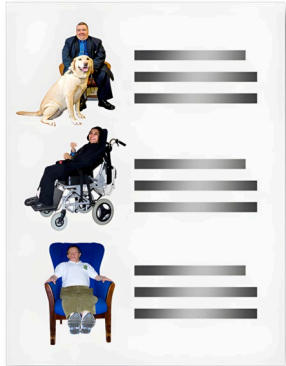


- People who live in places that are
 - Regional
 - Rural
 - Remote



- People with complex needs.

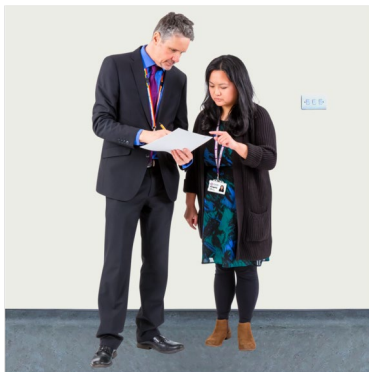
Checks needed to be on EAC



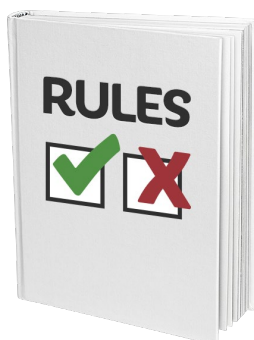
You might need to have some checks done if you are **shortlisted**.

Shortlisted means you are in the group of people to be picked for the EAC.

This does **not** mean you have been picked yet.



The checks will make sure you are the right person to be picked for EAC.



Some of the checks are

- A police check

This checks if anyone has broken the **law**.

Laws are **rules** for how we live.



- An Australian Financial Security Authority check

This checks if someone has gone **bankrupt**.

You go bankrupt when you can **not** pay back the money that you owe.



- An Australian Securities and Investments Commission check

This checks information about organisations.



- Reference checks

This check is talking to people you have worked with.

They will say if they think you would be good or **not**.

You get to choose these people.



- We will look at what is on the internet about you.

That could be things like



- Articles
- Being on the TV
- Your opinions that are online like social media.

How we collect your information



If you fill out an EOI you will send your information to

- Amanda ORourke and Associates
- Us



You can fill out the EOI and send it back by

- Email
- Post
- Or another way.



We might also get information from other people like

- Your reference
- Anyone doing checks
- Anyone you say we can collect information from.

Why we collect your information



You send us your personal information if you fill out the EOI.



You will **not** be able to join the EAC if you do **not**

- Fill out the EOI
- Give your personal information
- Give your sensitive information.



The personal information you give helps us

- Choose who will be best to join the EAC



- Make sure people with disability join the EAC



- Include lots of people from different backgrounds.



We keep all information sent to us safe.

Who we might share your information with



There are some people we might share your personal information with like



- The NDIS **Minister**

A Minister is a leader in government.



- People who work for the NDIS Minister or the Australian Government



- The EAC **Chair**

The chair is the person who runs the meeting.



- State and territory Disability Ministers



- People who work for state and territory Disability Ministers or departments



- When the law says that we have to

Like if someone might get hurt.



- Services Australia.

They help us with our website.



Everyone who sees your information has to follow the same rules to keep it safe.



We will **not** share any information with people outside Australia.

More information



If you want to read more about how we look after your personal information you can go to our website.

www.dss.gov.au/using-our-website/privacy-policy

It is **not** in Easy Read.



It has more information about how you can

- Look at your personal information



- Make changes to the information like if it is wrong.



It also tells you how to make a **complaint** if you think we have **not** followed the rules.

Complaints are when you tell someone they have **not** done a good job.

Everyone has the right to make a complaint.



You can send us an email if you have more questions.

privacy@dss.gov.au

Consent



By giving us your personal information you **consent** with how we will

- Collect it
- Use it.

Consent means you agree.



By giving us your sensitive information you consent with how we will

- Collect it
- Use it.



You can go to our website to read more about how we look after your information.

www.dss.gov.au/using-our-website/privacy-policy



You can send us an email if you have any questions.

privacy@dss.gov.au

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